

GENERAL CAREER QUESTIONNAIRE PDF

First & Last Name

Date

Address

Primary Email Address

Telephone

Best time to be reached at above phone number:

Positions(s) applying for

Type of Employment Desired

Full Time

Part Time

Seasonal

Date available to start work

Where did you hear about this position?

Are you employed now?

Yes

No

If yes, may we contact your present employer?

Yes

No

If hired, can you furnish proof that you are 18 years of age, or if under 18, do you have a permit to work?

Yes

No

Have you ever applied for a job with this company in the past?

- Yes
- No

If hired, can you furnish proof that you are eligible to work in the United States?

- Yes
- No

If unsure of the documents needed to prove eligibility to work in the US, we will explain the legal requirements.

If no, please explain

Have you been convicted of any criminal charge for violation of the law, or released from prison in the past seven (7) years?

- Yes
- No

(such conviction may be relevant if job related, but does not bar you from employment)

If yes, please explain

Have you been charged with a crime that has not yet resulted in a plea of guilty, court trial or dropping of the charge?

- Yes
- No

(Note: a yes answer will not automatically disqualify you from employment)

If yes, please explain

Employment

Starting with the most recent, list your last four (4) employers, assignments or volunteering activities.

From

To

Employer Name

Telephone

Address

Job Title

Immediate Supervisor

Starting pay per

Reason for leaving

Summarize the nature of work performed and job responsibilities

From

To

Employer Name

Telephone

Address

Job Title

Immediate Supervisor

Starting pay per

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Skills & Qualifications

Summarize special skills and qualifications acquired from employment or other experiences that may qualify you for work with our company.

List any job related organizations, clubs, professional societies to which you belong:

(you should **not** list those which would identify your race, color, religion, sex, national origin, age, disability or sexual orientation.)

Short Answers

Please answer the following questions in 4 - 6 sentences

Would you describe yourself as professional? Explain

Please list three strengths and two weaknesses that influence your ability to work in this field.

Please describe your workplaces values: what values will you bring to the workplace, and what values do you expect your colleagues and superiors to hold?

Describe your work ethic and personality type.

If hired, are you able to sign a contract committing you to working at least twenty-five hours per week?

- Yes
- No

Would you describe yourself as a person gifted in salemanship? Why?

Education
High School

Name and Location

Number of years attended

Did you graduate?

Subjects studied

College

Name and Location

Number of years attended

Did you graduate?

Subjects studied

Business/Trade/Technical

Name and Location

Number of years attended

Did you graduate?

Subjects studied

References

Give the names of three persons not related to you, whom you have known at least one year.

Name

Occupation/Business

Telephone

Years known

Name

Occupation/Business

Telephone

Years known

Name

Occupation/Business

Telephone

Years known

Certifications

Please read carefully and initial each paragraph before submitting.

I certify that the information provided in this employment application are true and complete to the best of my knowledge and understand that, if employed, false information or significant omissions may disqualify me from further consideration for employment and may be justification for my dismissal from employment, if discovered at a later date.

I authorize any person, school, current employer (except as previously noted), past employer(s), and organizations named in this application form to provide Sequoia Ethereal Equity Development and the ETHICS Group with relevant information and opinion that may be useful to the company in making a hiring decision, and I release such persons and organizations from any legal liability in making such statements.

This application will be considered active for a period of time not to exceed two (2) months.

Signature

Date